

A-Z OF Licences/Permits

Issued By Government Departments/Relevant Offices In Ireland

This A-Z of licences/Permits provides the following key information:

- Details of the list of licences/permits issued by Government Departments, and Offices under their remit
- Links to online information, and
- Relevant contact details for further enquiries

For further enquiries regarding the licence/permit, please contact the relevant Unit/Office listed below

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Title of Licence /Permit	Purpose	Relevant Link to online information on Licence/Permit	Section/Agency/Body which issues Licence/Permit
7 Day Notice Persons wishing to commence work on the construction of a building before the grant of a Fire Safety Certificate / Commencement Notice are required to obtain a 7 Day Notice in advance of the commencement of the proposed building works.	<p>The purpose of a 7 Day Notice is to notify the relevant building control authority that a person intends to commence work on the construction of a building before the grant of a Fire Safety Certificate.</p> <p>The requirement is set out in Section 6 of the Building Control Act 1991 (Number 3 of 1991) and Part 2 of the Building Control Act 2007 (number 21 of 2007). The process is set out in Part IIIA of the Building Control Regulations 1997 – 2014. Both the Acts and the Regulations can be found on www.irishstatutebook.ie</p>	https://www.localgov.ie/en/bcms	<p>Applications are made to individual building control authorities.</p> <p>Information on the Building Control Regulations 1997 – 2014 is available from:</p> <p>Building Standards Section Department of the Environment, Community & Local Government, Custom House, Dublin 1. Tel: +353 1 888 2000 Email: buildingstandards@environ.ie Web: www.environ.ie</p>
Access Control (Installation & Maintenance)	Licence issued to a contractor to legally provide a security service.	The Private Security Authority	<p>The Private Security Authority</p> <p>(From outside Ireland) Tel: +353 62 32628 / +353 62 31588 Email: licensing@psa.gov.ie</p>

ADI Trainer	Recognition of approval as an RSA approved ADI training body <i>This scheme is currently voluntary</i>	ADI Trainer	Driver Education Section Road Safety Authority (RSA), Moy Valley Business Park Primrose Hill Ballina Co. Mayo Contact person: Lorraine Munnely Driver CPC Unit Manager, RSA, Primrose Hill, Ballina Co. Mayo Email: Lorrainemunnely@rsa.ie
Aerodrome Flight Information Service Officer (AFISO)	Issued to permit an individual to provide flight information to aircraft	Irish Aviation Authority	Personnel Licensing Division, Regulatory Performance & Personnel Licensing Department, Irish Aviation Authority Contact: P. Kennedy Email: paul.kennedy@iaa.ie (From outside Ireland) Tel: +353 1 603 1490
Aerodrome Licence	Licence for the sale of Intoxicating liquor to be consumed "on" the premises by persons who have arrived in an aircraft or hold tickets to travel on an aircraft for a distance of not less than 50 miles.	http://www.revenue.ie/en/tax/excise/excise-licensing/aerodrome-licences.html	Revenue Commissioners National Excise Licence Office, Email: exciselicences@revenue.ie
Afforestation and Roads Consents	Assessment of applications for consent to afforest or construct forest roads.	https://www.agriculture.gov.ie/forestservice/grantsandpremiumschemes2015-2016/	Approvals Section, Forestry Division Department of Agriculture, Food and the Marine, Johnstown Castle, Wexford (From outside Ireland) Tel: +353 57 8674400
Air Carrier Operating Licence	Licence holders are permitted to engage in the carriage by air of passengers, mail and or cargo for remuneration or hire	http://www.aviationreg.ie/airline-licensing-the-commissions-role/apply-for-a-licence.141.html	Commission for Aviation Regulation Louise O'Dwyer Air Carrier Licensing Executive (From outside Ireland) Tel: +353 1 661 1700 Fax :353 1 661 1269 Email: LouiseODwyer@aviationreg.ie W: www.aviationreg.ie

Air Traffic Controller Licence (ATC)	Issued to permit an individual to control air traffic movements	Irish Aviation Authority	Personnel Licensing Division, Regulatory Performance & Personnel Licensing Department, Irish Aviation Authority Contact – P. Kennedy Email: paul.kennedy@iaa.ie (From outside Ireland) Tel: + 353 1 603 1490
Aircraft Maintenance Engineer Licence (AME)	Issued to permit an individual to certify for maintenance work performed on certain aircraft or to permit an approved organisation to authorise such individuals to release aircraft to service following maintenance	Irish Aviation Authority	Personnel Licensing Division, Regulatory Performance & Personnel Licensing Department, Irish Aviation Authority Contact – J. Bernard Email: john.bernard@iaa.ie (From outside Ireland) Tel: +353 1 603 1166
Airline Transport Pilot Licence (ATPL)	Issued to permit a pilot to operate in a commercial capacity	Irish Aviation Authority	Personnel Licensing Division, Regulatory Performance & Personnel Licensing Department, Irish Aviation Authority Contact – P. Kennedy Email: paul.kennedy@iaa.ie (From outside Ireland) Tel: +353 1 603 1490
Amusement Machine Annual Licence	Authorises an Amusement Machine Permit Holder to offer the use of an Amusement Machine where, when played once and successfully by a player, affords that player no more than an opportunity, to play again once more without paying to play, or to obtain a non-monetary prize which, if available for purchase or a similar item were so available, would not normally exceed £5 in value.	http://www.revenue.ie/en/tax/excise/excise-licensing/amusement-licences.html	Revenue Commissioners National Excise Licence Office, Email: exciselicences@revenue.ie
Amusement Machine High Season Licence	Authorises an Amusement Machine Permit Holder to offer the use of an Amusement Machine where, when played once and successfully by a player, affords that player no more than an opportunity, to play again once more without paying to play, or to obtain a non-monetary prize which, if available for purchase or a similar item were so available, would not normally exceed £5 in value.	http://www.revenue.ie/en/tax/excise/excise-licensing/amusement-licences.html	Revenue Commissioners National Excise Licence Office, Email: exciselicences@revenue.ie
Amusement Machine Permit	Permits the placement of amusement machines at an amusement hall, or funfair with locations specified on application.	http://www.revenue.ie/en/tax/excise/excise-licensing/amusement-licences.html	Revenue Commissioners National Excise Licence Office, Email: exciselicences@revenue.ie

Angling Licence	Fishing	Loughs Agency	<p>Foyle Carlingford Irish Lights Commission</p> <p>HQ Contact details:</p> <p>Loughs Agency / Ghníomhaireacht na Lochanna /Factrie fur Loughs 22 Victoria Road, Prehen, Derry, BT47 2AB</p> <p>Tel: +44 (0)28 71342100 Fax: +44 (0)28 71342720 www.loughs-agency.org/</p>
Animal Remedies Internet Licence	To authorise retail sale of animal remedies via the internet as required under Regulation 36 of SI 786 of 2007	http://www.agriculture.gov.ie/animalhealthwelfare/veterinarymedicinesresidues/veterinarymedicinesforms/	<p>Veterinary Medicines Section Department of Agriculture, Food and the Marine, Backweston Administration Building, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1 505 8662 / +353 1 505 8665</p>
Animal Remedies Mail Order licence	To authorise a premises selling animal remedies by Mail Order as required under Regulation 36 of SI 786 of 2007	http://www.agriculture.gov.ie/animalhealthwelfare/veterinarymedicinesresidues/veterinarymedicinesforms/	<p>Veterinary Medicines Section, Department of Agriculture, Food and the Marine, Backweston Administration Building, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1-5058662/5058665</p>
Animal Remedies Merchant's licence	To authorise a premises selling animal remedies by retail as provided under Regulation 31 of SI 786 of 2007	http://www.agriculture.gov.ie/animalhealthwelfare/veterinarymedicinesresidues/veterinarymedicinesforms/	<p>Veterinary Medicines Section, Department of Agriculture, Food and the Marine, Backweston Administration Building, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1 505 8662 / +353 1 505 8665</p>
Animal Remedies Registration of CAM sellers	Registration of sellers of Companion Animal Remedies as required under Regulation 33 of SI 786 of 2007	http://www.agriculture.gov.ie/animalhealthwelfare/veterinarymedicinesresidues/veterinarymedicinesforms/	<p>Veterinary Medicines Section Department of Agriculture, Food and the Marine, Backweston Administration Building, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1-5058662/5058665</p>

Animal Remedies Solicit Order licence	To authorise a person calling to farms to solicit orders for animal remedies as required under Regulation 36 of SI 786 of 2007	http://www.agriculture.gov.ie/animalhealthwelfare/veterinarymedicinesresidues/veterinarymedicinesforms/	Veterinary Medicines Section, Department of Agriculture, Food and the Marine, Backweston Administration Building, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1 505 8662 / +353 1 505 8665
Animal Remedies Wholesaler's licence	To authorise a premises selling animal remedies by wholesale as required under Regulation 30 of SI 786 of 2007	http://www.agriculture.gov.ie/animalhealthwelfare/veterinarymedicinesresidues/veterinarymedicinesforms/	Veterinary Medicines Section, Department of Agriculture, Food and the Marine, Backweston Administration Building, Stacumny Lane, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1 505 8662 / +353 1 505 8665
Approval and / or Registration of milk & milk product establishments under the EC (Food and Feed Hygiene) Regulations 2009	Regulation of milk & milk product establishments	<i>The register of approved and registered establishments is available on the DAFM website</i> http://www.agriculture.gov.ie/foodregistration/ <i>Application form is available on request from Division. Website to be updated regarding procedures relating to new milk and milk product establishments</i>	Milk Hygiene Division, Department of Agriculture, Food and the Marine, (DAFM) Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 867 4400
Approval for Hybrid Breeding Pigs	Approval to maintain a register for hybrid breeding pigs	http://www.agriculture.gov.ie/farmingsectors/pigs/pigbreeding/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan. (From outside Ireland) Tel: +353 49 436 8296 <i>the veterinary and zoo technical field approved laboratories.</i>
Approval for purebred breeding pigs	Approval to maintain a register for purebred breeding pigs	http://www.agriculture.gov.ie/farmingsectors/pigs/pigbreeding/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 436 8296

Approval of a meat establishment under the EC (Food and Feed Hygiene) Regulations 2009	Regulation of meat establishments/ food of animal origin.	http://www.agriculture.gov.ie/foodsafetyconsumerissues/dafmapprovedestablishments/	Meat Hygiene Division, Department of Agriculture, Food and the Marine, Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 867 4400
Approval of Biogas Plants (Article 24(1)(g) of Regulation (EC) No. 1069/2009)	Regulation of biogas plants	http://www.agriculture.gov.ie/agri-foodindustry/animalbyproducts/applicationformsconditionsforabpprocessingoperations/	Animal By-Products Section, Department of Agriculture, Food and the Marine, (DAFM) Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 8674400
Approval of Bovine Herdbooks	Approval to maintain a herdbook for the bovine breeds	http://www.agriculture.gov.ie/farmingsectors/animalbreeding/cattle/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 4368296
Approval of Bovine Semen Collection Centres	To authorise AI companies to operate a bovine semen collection centre.	http://www.agriculture.gov.ie/formdownloads/livestockforms/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 4368296
Approval of Bovine Semen Storage Centres	To authorise AI companies to operate a bovine Semen Storage Centre	http://www.agriculture.gov.ie/formdownloads/livestockforms/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Phone : +353 49 436 8296

Approval of Collection Centres	Regulation of animal by-product collection centres	<i>The register of approved and registered establishments is available on the DAFM website http://www.agriculture.gov.ie/agri-foodindustry/animalbyproducts/applicationformsconditionsforabpprocessingoperations/ Application form is available on request from the section</i>	Animal By-Products Section, Department of Agriculture, Food and the Marine, Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 8674400
Approval of Composting Plants (Article 24(1)(g) of Regulation (EC) No. 1069/2009)	Regulation of composting plants	<i>The register of approved and registered establishments is available on the DAFM website http://www.agriculture.gov.ie/agri-foodindustry/animalbyproducts/applicationformsconditionsforabpprocessingoperations/ Application form is available on request from the section</i>	Animal By-Products Section, Department of Agriculture, Food and the Marine, (DAFM) Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 8674400
Approval of Equine Semen collection centres	Approval to operate a semen collection centre for the equine species	http://www.agriculture.gov.ie/formdownloads/livestockforms/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 4368296
Approval of Equine Semen Storage Centres	Approval to operate a semen storage centre	http://www.agriculture.gov.ie/formdownloads/livestockforms/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 4368296
Approval of Equine Studbooks	Approval to maintain a studbook for the equine breeds	http://www.agriculture.gov.ie/farmingsectors/horses/stud-bookapproval/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 4368296

Approval of establishment or plants carrying out intermediate activities and plants storing animal by-products (Article 24 (1) (h) & (i) of Regulation (EC) No. 1069/2009	Regulation of animal by-product establishments and plants	<i>The register of approved and registered establishments is available on the DAFM website</i> http://www.agriculture.gov.ie/agri-foodindustry/animalbyproducts/applicationformsconditionsforabpprocessingoperations/ <i>Application form is available on request from the section</i>	Animal By-Products Section, Department of Agriculture, Food and the Marine, (DAFM) Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 8674400
Approval of establishments or plants for the storage of derived products (Article 24(1)(j) of Regulation (EC) No 1069/2009	Regulation of animal by-product establishments and plants	<i>The register of approved and registered establishments is available on the DAFM website</i> http://www.agriculture.gov.ie/agri-foodindustry/animalbyproducts/applicationformsconditionsforabpprocessingoperations/ <i>Application form is available on request from the section</i>	Animal By-Products Section, Department of Agriculture, Food and the Marine, (DAFM) Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 867 4400
Approval of Flockbooks	Approval to maintain a flockbook for the ovine breeds	http://www.agriculture.gov.ie/farmingsectors/animalbreeding/sheepandgoats/sheepbreeding/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 436 8296
Approval of Incineration /CoIncineration /Combustion Plants (Article 24(1)(b),(c) and (d) of Regulation (EC) No. 1069/2009)	Regulation of Incineration /CoIncineration /Combustion Plants	<i>The register of approved and registered establishments is available on the DAFM website</i> http://www.agriculture.gov.ie/agri-foodindustry/animalbyproducts/applicationformsconditionsforabpprocessingoperations/ <i>Application form is available on request from the section.</i>	Animal By-Products Section, Department of Agriculture, Food and the Marine, (DAFM) Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 8674400
Approval of Ovine Semen collection centres	Approval to operate a semen collection centre for the ovine species	http://www.agriculture.gov.ie/formdownloads/livestockforms/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 4368296

Approval of Petfood Plants (Article 24(1)(e) of Regulation (EC) No. 1069/2009)	Regulation of petfood plants	<i>The register of approved and registered establishments is available on the DAFM website http://www.agriculture.gov.ie/agri-foodindustry/animalbyproducts/applicationformsconditionsforabpprocessingoperations/ Application form is available on request from the section.</i>	Animal By-Products Section, Department of Agriculture, Food and the Marine, (DAFM) Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel: +353 57 8674400
Approval of Porcine Herdbooks	Approval to maintain a herdbook for the porcine breeds	http://www.agriculture.gov.ie/farmingsectors/pigs/pigbreeding/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel: +353 49 436 8296
Approval of Porcine Semen collection centres	Approval to operate a semen collection centre for the porcine species	http://www.agriculture.gov.ie/formdownloads/livestockforms/	Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan (From outside Ireland) Tel +353 49 436 8296
Approval Oleo-Chemical Plants	Regulation of oleo-chemical plants	The register of approved and registered establishments is available on the DAFM website: http://www.agriculture.gov.ie/agri-foodindustry/animalbyproducts/applicationformsconditionsforabpprocessingoperations/ <i>Application form is available on request from the section.</i>	Animal By-Products Section, Department of Agriculture, Food and the Marine, (DAFM) Grattan House, Grattan Business Centre, Portlaoise, Co. Laois (From outside Ireland) Tel +353 57 867 4400
Aquaculture licence	Aquaculture	https://www.agriculture.gov.ie/seafafood/aquacultureforeshoremanagement/aquaculturelicensing/aquacultureforeshorelicenceapplications/	Aquaculture & Foreshore Management Division, National Seafood Centre, Clonakilty, Co. Cork (From outside Ireland) Tel: +353 1890 252741
Authorisation for Intra- Community Transfer of Explosives (except ammunition)	To allow transfers of explosives between Member States of the EU under S.I. 115 of 1995 (Placing on the Market and Supervision of Explosives for Civil Uses.	Guide to Explosives Legislation 2010 <i>Link to relevant application form</i> Authorisation for Intra-Community Transfer of Explosives	Crime 4 Division (Firearms and Explosives), Dept of Justice and Equality, 94 St. Stephen's Green, Dublin 2. (From outside Ireland) Tel: +353 1 602 8357 Email: firearms_inbox@justice.ie

Authorisation to Construct Electric Interconnector	Construction of an electricity interconnector	Information can be obtained online: Commission for Energy Regulation	Commission for Energy Regulation Email: info@cer.ie (From outside Ireland) Tel: +353 1 4000800
Authorisation to Construct or Reconstruct a Generating Station	Construction of a power generation projects	Information can be obtained online: Commission for Energy Regulation	Commission for Energy Regulation Email: info@cer.ie (From outside Ireland) Tel: +353 1 400 0800
Auto Fuel Trader's Licence	Section 101, Finance Act 1999 requires all mineral traders who produce, sell, deliver or deal in, on any premises, Mineral oil (i.e. hydrocarbon oil, liquefied petroleum gas and substitute fuel) for use as a propellant to take out a mineral oil traders licence annually in respect of each such premises.	http://www.revenue.ie/en/tax/excise/mineral-oil-traders/auto-fuel-traders-licence.html	Revenue Commissioners National Excise Licence Office, Email: exciselicences@revenue.ie