

A-Z OF Licences/Permits

Issued By Government Departments/Relevant Offices In Ireland

This A-Z of licences/Permits provides the following key information:

- Details of the list of licences/permits issued by Government Departments, and Offices under their remit
- Links to online information, and
- Relevant contact details for further enquiries

For further enquiries regarding the licence/permit, please contact the relevant Unit/Office listed below

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Title of Licence /Permit	Purpose	Relevant Link to online information on Licence/Permit	Section/Agency/Body which issues Licence/Permit
Large public service vehicle licence under the Road Traffic Act 2014	Annual vehicle licence for Large Public Service Vehicles (including Road Trains)	Large Public Service Vehicle Licence	An Garda Síochána Carriage Office The Garda Complex, Shanowen Road, Santry, Dublin 9. (From outside Ireland) Tel: +353 1 6664115 / 4116 / 4117 / 4118 / 4121
Learner Permit	To enable a person to learn to drive and apply for a driving test.	National Driving Licence Service	National Driving Licence Service operating under the Road Safety Authority Email: info@ndls.ie
Letter of Authority for the introduction and/or movement of harmful organisms, plants, plant products and other objects for trial or scientific purposes and for work on varietal selections under EU Council Directive 2008/61/EC	Provide a mechanism for the introduction and/or movement of harmful organisms, plants, plant products and other objects for trial or scientific purposes and for work on varietal selections	http://www.agriculture.gov.ie/farmingsectors/planthealthtrade/	Crop Safety Section, Crop Policy, Production & Safety Division, Department of Agriculture, Food and the Marine, Backweston Campus Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1 5058885 General Department Contact details

<p>Licence for Archaeological Excavation:</p> <p>Section 26 of the National Monuments Act 1930</p>	<p>Requires that excavations for archaeological purposes must be carried out by archaeologists acting under an excavation licence.</p>	<p><i>An online application system for licences, consents and directions is under development with a view to be available through the website:</i></p> <p>www.archaeology.ie</p> <p><i>Relevant link:</i> http://www.archaeology.ie/licences/archaeological-excavation</p>	<p>National Monuments Service, Department of Arts, Heritage and the Gaeltacht</p> <p>Email: licensingsection@ahg.gov.ie</p>
<p>Licence for installation of utility services</p>	<p>A licence is required in order to install utilities such as gas, water and electricity under or over WI property.</p>	<p><i>Application form and further information available at:</i> www.waterwaysireland.org</p>	<p>Waterways Ireland Email: carey.palmer@waterwaysireland.org</p>
<p>Licence for research of animal remedies on animals</p>	<p>To authorise the administration of an animal remedy to an animal/s for the purpose of tests and trials in accordance with Regulation 19 of SI 786 of 2007</p>	<p><i>*Guidelines in relation to application for a research licence are available on</i> www.agriculture.gov.ie</p>	<p>Veterinary Medicines Section, Department of Agriculture, Food and the Marine, Backweston Administration Building, Celbridge, Co. Kildare</p> <p>(From outside Ireland) Tel: +353 1 505 8662 / +353 1 505 8665 General Department Contact details</p>
<p>Licence for the distribution of Bovine Semen</p>	<p>To authorise AI companies to distribute bovine semen to herdowners who hold valid D.I.Y.A.I. licences</p>	<p>http://www.agriculture.gov.ie/for msdownloads/livestockforms/</p>	<p>Livestock Breeding, Production & Trade Department of Agriculture, Food and the Marine, Government Buildings, Farnham Street, Cavan</p> <p>(From outside Ireland) Phone : Tel: +353 49 4368296 General Department Contact details</p>
<p>Licence for the export of firearms for civilian use</p>	<p>Control of exports of firearms under Regulation 258 of 2012 of the European Parliament and of the Council</p>	<p>Export licence</p>	<p>Licensing Unit, Department of Jobs, Enterprise, and Innovation</p> <p>Email: exportcontrol@djei.ie</p>
<p>Licence for the Intra Community Transfer of defence related goods</p>	<p>Control of transfer within the Community of military goods and technology under the European Communities (Intra Community Transfers of Defence Related Products) Regulations, 2011 (SI No. 346 of 2011).</p>	<p>Intra Community Transfer licence</p>	<p>Licensing Unit, Department of Jobs, Enterprise, and Innovation</p> <p>Email: exportcontrol@djei.ie</p>

Licence relating to goods covered by the Torture Regulations	Control of goods under Council Regulation 1236 of 2005 as amended	Torture goods licence	Licensing Unit, Department of Jobs, Enterprise, and Innovation Email: exportcontrol@djei.ie
Licence to allow a person to breed, reproduce, release or disperse certain non-native animals Regulation 49 of the European Communities (Birds and Natural Habitats) Regulations 2011 and the Third Schedule to the Regulations	To comply with EU and National Legislation	<i>No form currently available. Application should be made in writing directly to Wildlife Licensing Unit.</i>	National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie
Licence to allow a person to plant, release, grow or disperse certain non-native plants Regulation 49 of the European Communities (Birds and Natural Habitats) Regulations 2011 and the Third Schedule to the Regulations	To comply with EU and National Legislation	<i>No form currently available. Application should be made in writing directly to Wildlife Licensing Unit.</i>	National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie
Licence to Alter an Archaeological Object	The Minister for Arts, Heritage and the Gaeltacht may grant a licence to alter an archaeological object in accordance with the provisions of Section 25 of the National Monuments Act, 1930, as amended by Section 20 of the National Monuments Amendment, 1994.	<i>Relevant link:</i> http://www.ahg.gov.ie/app/uploads/2015/07/export_licensing_da_hg.pdf	National Museum of Ireland Email: licensing@museum.ie
Licence to capture and/or humanely kill protected wild animals/protected birds Section 22, 23 and 34 of the Wildlife Act, 1976 (as amended)	To comply with EU and National Legislation	<i>Relevant links to application forms:</i> http://www.npws.ie/licences/education-and-science/capture-kill-for-scientific-purposes http://www.npws.ie/licences/education-and-science/kill-protected-wild-birds	National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie

<p>Licence to disturb badgers and their breeding/resting place</p> <p>Sections 23 and 34(3) (d) of the Wildlife Act, 1976 (as amended)</p>	<p>To comply with EU and National Legislation</p>	<p>No form currently available. Application should be made in writing, including survey results and proposed mitigation measures to the Wildlife Licensing Unit.</p> <p>http://www.npws.ie/licences/disturbance/breeding-places</p>	<p>National Parks and Wildlife Service Wildlife Licensing Unit,</p> <p>Email: wildlifelicence@ahg.gov.ie</p>
<p>Licence to disturb bats, otters and other Annex IV Species and their breeding/resting place</p> <p>Regulation 54 of the European Communities (Birds and Natural Habitats) Regulations 2011</p>	<p>To comply with EU and National Legislation</p>	<p>No form currently available.</p> <p><i>Application should be made in writing, including survey results and proposed mitigation measures to the Wildlife Licensing Unit.</i></p> <p><i>Relevant link:</i></p> <p>http://www.npws.ie/licences/disturbance/bats-or-otters</p>	<p>National Parks and Wildlife Service Wildlife Licensing Unit,</p> <p>Email: wildlifelicence@ahg.gov.ie</p>
<p>Licence to Exclude Bats from Domestic Dwellings (3D Licences)</p> <p>Regulation 54 of the European Communities (Birds and Natural Habitats) Regulations 2011</p>	<p>To comply with EU and National Legislation</p>	<p>No link currently available.</p> <p><i>The form is only given to the applicant if the Local Conservation Ranger decides to allow an exclusion of the bats from the domestic dwelling.</i></p>	<p>National Parks and Wildlife Service Wildlife Licensing Unit,</p> <p>Email: wildlifelicence@ahg.gov.ie</p>
<p>Licence to Export an Archaeological Object</p>	<p>Licences to export such objects within the EU are considered having regard to the provisions of Sections 49 and 50 of the National Cultural Institutions Act, 1997. These sections set out the conditions which apply to the export of archaeological objects and the provisions which apply in relation to the issuing of such licences.</p>	<p><i>Relevant link:</i></p> <p>http://www.archaeology.ie/licences/licence-export-archaeological-object</p>	<p>National Museum of Ireland</p> <p>Email: licensing@museum.ie</p>
<p>Licence to Generate Electricity</p>	<p>Generation of electricity</p>	<p>Information can be obtained online from Commission for Energy Regulation</p>	<p>Commission for Energy Regulation</p> <p>Email: info@cer.ie (From outside Ireland) Tel: +353 1 4000800</p>
<p>Licence to hold or use radioactive substances, nuclear devices or irradiating apparatus</p>	<p>To authorise the controlled, safe and secure holding, transport, or use of radioactive substances, nuclear devices or irradiating apparatus subject to strict conditions.</p>	<p>http://www.epa.ie/radiation/licences/objectives/#.VxDuoWdwXcs</p>	<p>Radiological Protection Institute of Ireland 3 Clonskeagh Square, Dublin 14 Ireland Tel: +353 1 2697766 http://www.rpii.ie/</p>

Licence to hunt pen-reared birds Section 22 (9) (b) of the Wildlife Act, 1976 (as amended)	To comply with EU and National Legislation	<i>Application form:</i> http://www.npws.ie/licences/hunting/pen-reared-birds	National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie
Licence to import an animal remedy in 'Certain Health Situations'	To authorise the importation of an animal remedy authorised in another Member State for use in accordance with Regulation 16(1)(a) of the European Communities (Animal Remedies) (No.2) Regulations 2007. (SI 786 of 2007 refers)	https://www.agriculture.gov.ie/animalhealthwelfare/veterinarymedicinesresidues/veterinarymedicinesforms/	Veterinary Medicines Section, Department of Agriculture, Food and the Marine, Backweston Administration Building, Stacumny Lane, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1 505 8662 / 505 8665 General Department Contact details
Licence to Import Category 1 Fireworks	Licences issued to import less hazardous fireworks such as party poppers, sparklers etc.	Information on procedures dealing with Fireworks http://www.justice.ie/en/JELR/Pages/Fireworks	Crime 4 Division (Firearms and Explosives), Department of Justice and Equality, 94 St. Stephen's Green, Dublin 2. (From outside Ireland) Tel: +353 1 6028357 Email: firearms_inbox@justice.ie
Licence to Import Display Pyrotechnics	Licences issued to professional fireworks operators to stage fireworks displays at events such as weddings, festivals etc.	Information on procedures dealing with Fireworks http://www.justice.ie/en/JELR/Pages/Fireworks <i>Link to relevant application form</i> Licence to Import Display Pyrotechnics	Crime 4 Division (Firearms and Explosives), Department of Justice and Equality, 94 St. Stephen's Green, Dublin 2. (From outside Ireland) Tel: +353 1 6028357 Email: firearms_inbox@justice.ie
Licence to Import Explosives NOT subject to S.I. 115 of 1995 (Placing on the Market and Supervision of Explosives for Civil Uses.	Licences issued for the importation of Non-EC Explosives, Deemed Explosives and Pyrotechnics other than fireworks, e.g. marine pyrotechnics.	<i>Link to relevant application form</i> Licence to Import Explosives	Crime 4 Division (Firearms and Explosives), Department of Justice and Equality, 94 St. Stephen's Green, Dublin 2. (From outside Ireland) Tel: +353 1 602 8357 Email: firearms_inbox@justice.ie
Licence to import, possess, sell or supply an animal remedy.	To authorise the importation etc. of an animal remedy for the purpose of administration to animals in the course of a test or trial – in accordance with Regulations 17 of SI 786 of 2007	No form required as the application is made by letter in conjunction with submission of dossier under Regulation 19 for a research licence. See* below http://www.irishstatutebook.ie/eli/2007/si/786/made/en/print#	Veterinary Medicines Section, Department of Agriculture, Food and the Marine, Backweston Administration Building, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1 5058662/5058665 General Contact details

<p>Licence to keep an injured animal or bird Section 23 (6) (c)&(d) of the Wildlife Act, 1976 (as amended)</p>	<p>To comply with EU and National Legislation</p>	<p><i>Application form:</i> http://www.npws.ie/licences/session/keep-injured-or-disabled-protected-wild-animal</p>	<p>National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie</p>
<p>Licence to keep an injured wild bird Section 22 (9) (g)&(h) of the Wildlife Act, 1976 (as amended)</p>	<p>To comply with EU and National Legislation</p>	<p><i>Application form:</i> http://www.npws.ie/licences/session/keep-injured-or-disabled-protected-wild-animal</p>	<p>National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie</p>
<p>Licence to Manufacture an Ammonium Nitrate Mixture as specified in the Ammonium Nitrate Mixtures Exemption Order, 1997</p>	<p>To allow for the on-site manufacture of explosives from ammonium nitrate mixtures e.g. for quarry blasting or for construction blasting.</p>	<p>Link to relevant Legislation Link to relevant application form</p>	<p>Crime 4 Division (Firearms and Explosives), Department of Justice and Equality, 94 St. Stephen's Green, Dublin 2. (From outside Ireland) Tel: +353 1 6028357 Email: firearms_inbox@justice.ie</p>
<p>Licence to manufacture Explosives (Explosives Act 1875)</p>	<p>To manufacture explosives in an explosives factory</p>	<p>Link to relevant Legislation Link to relevant application form</p>	<p>Crime 4 Division (Firearms and Explosives), Department of Justice and Equality, 94 St. Stephen's Green, Dublin 2. (From outside Ireland) Tel: +353 1 6028357 Email: firearms_inbox@justice.ie</p>
<p>Licence to manufacture, store and distribute Medicated Feedingstuffs</p>	<p>To authorise the manufacture of medicated feedingstuffs under the European Communities (Animal Remedies and Medicated Feedingstuffs) Regulations 1994</p>	<p>https://www.agriculture.gov.ie/animalhealthwelfare/veterinarymedicinesresidues/veterinarymedicinesforms/ Medicines Forms</p>	<p>Veterinary Medicines Section, Department of Agriculture, Food and the Marine, Backweston Administration Building, Celbridge, Co. Kildare (From outside Ireland) Tel: +353 1 5058662/5058665 General contact details</p>
<p>Licence to Manufacturing or Wholesale Chemist & Druggist to sell Spirits</p>	<p>Authorises to sell rectified spirits of not less than 80% Vol., for medicinal purposes to duly qualified medical practitioners and duly registered pharmaceutical chemists, and chemists and druggists and to persons requiring the spirits for use for scientific purposes in any laboratory. Must be delivered only in closed vessels.</p>	<p>http://www.revenue.ie/en/tax/excise/excise-licensing/manufacturers-licences.html</p>	<p>Revenue Commissioners National Excise Licence Office, Email: exciselicences@revenue.ie</p>

<p>Licence to photograph or film a wild animal or wild bird</p> <p>Section 23 (6)(b) of the Wildlife Act, 1976 (as amended)</p> <p>Section 22 (9)(f) of the Wildlife Act, 1976 (as amended)</p>	To comply with EU and National Legislation	<p><i>Application form:</i></p> <p>http://www.npws.ie/licences/disturbance/photograph-or-film-protected-wild-animal-or-bird</p>	<p>National Parks and Wildlife Service Wildlife Licensing Unit,</p> <p>Email: wildlifelicence@ahg.gov.ie</p>
<p>Licence to possess birds of prey. These licences are issued for Possession, Falconry & Taking</p> <p>Section 41 of the Wildlife Act, 1976 (as amended)</p>	To comply with EU and National Legislation	<p><i>Application form:</i></p> <p>www.npws.ie/licences/possession/birds-of-prey</p>	<p>National Parks and Wildlife Service Wildlife Licensing Unit,</p> <p>Email: wildlifelicence@ahg.gov.ie</p>
Licence to Ship Natural Gas	Relates to the authorisation to ship natural gas	<p><i>Information can be obtained online from</i></p> <p>Commission for Energy Regulation</p>	<p>Commission for Energy Regulation Email : info@cer.ie (From outside Ireland) Tel: +353 1 4000800</p>
<p>Licence to stop damage to flora and fauna by wild animals</p> <p>Section 42 of the Wildlife Act, 1976 (as amended)</p>	To comply with EU and National Legislation	<p><i>Application form:</i></p> <p>http://www.npws.ie/licences/disturbance</p>	<p>National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie</p>
<p>Licence to store explosives (Magazine Licence) (Explosives Act 1875)</p>	To regulate the storage of explosives in locations other than a Registered Premises or Local authority Store	<p>Link to relevant Legislation</p> <p><i>Link to relevant application for:</i> Licence to Store Explosives</p>	<p>Crime 4 Division (Firearms and Explosives), Department of Justice and Equality, 94 St. Stephen's Green, Dublin 2. (From outside Ireland) Tel: +353 1 6028357 Email: firearms_inbox@justice.ie</p>
Licence to Store Natural Gas	Consent for the storage of natural gas	<p><i>Information can be obtained online from</i></p> <p>Commission for Energy Regulation</p>	<p>Commission for Energy Regulation Email: info@cer.ie (From outside Ireland) Tel: +353 1 4000800</p>
Licence to supply Natural Gas	Relates to the supply of natural gas	<p><i>Information can be obtained online from</i></p> <p>Commission for Energy Regulation</p>	<p>Commission for Energy Regulation Email: info@cer.ie (From outside Ireland) Tel: +353 1 4000800</p>

Licence to take eggs of wild birds Section 22 9(d) of the wildlife Act, 1976 (as amended)	To comply with EU and National Legislation	<i>Application form:</i> http://www.npws.ie/licences/education-and-science/eggs-nests-wild-birds	National Parks and Wildlife Service Wildlife Licensing Unit Email: wildlifelicence@ahg.gov.ie
Licence to take protected flora Sections 21 of the Wildlife Act, 1976 (as amended)	To comply with EU and National Legislation	http://www.npws.ie/legislation/irish-law/flora-protection-order-1999	National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie
Licence to use scarecrows, decoys, bird calls and calls of wild mammals. Section 35 of the wildlife Act, 1976 (as amended)	To comply with EU and National Legislation	<i>No form currently available. Application should be made in writing directly to Wildlife Licensing Unit.</i>	National Parks and Wildlife Service Wildlife Licensing Unit, Email: wildlifelicence@ahg.gov.ie
Licence to use Waterways Ireland (WI) property	A licence is required in order to use WI property including for use as cycle paths, use of buildings, land and water.	<i>Apply directly to:</i> Property & Legal Section, Waterways Ireland Tel: 0044 2866 323004 http://www.waterwaysireland.org/Pages/Property-Leases-Access.aspx	Waterways Ireland Email: wendy.armstrong@waterwaysireland.org
Licence under Section 3 (2) of the Protection of Young Persons (Employment) Act 1996	To authorise the employment of a child in cultural, artistic, sports or advertising activities which are likely to be harmful to the safety, health and development of the child.	Licence under Section 3 (2) of the Protection of Young Persons (Employment) Act 1996 https://www.workplacerelations.ie/en/Publications_Forms/Notes_on_Employing_Young_Persons_in_Theatre.pdf	Work Place Relations, Licensing Section, Department of Jobs, Enterprise and Innovation Contact details
Licences in respect of drugs and precursor chemicals controlled under the Misuse of Drugs Acts 1977 & 1984	To possess, supply, manufacture, import and export drugs and precursor chemicals controlled under the Misuse of Drugs Acts 1977 & 1984	<i>Issued by Department of Health. (DOH)</i> Applications are made to and processed by the Irish Medicines Board (www.imb.ie) on behalf of the DOH. http://www.hpra.ie/homepage/controlled-substances/controlled-substances/licences	Siobhan Kennan/ Gillian Treacy, Department of Health. Siobhan_kennan@health.gov.ie Gillian_treacy@health.gov.ie Patrick Keating, Irish Medicines Board. Patrick.keating@imb.ie

Licences to export cultural goods/objects from Ireland to destinations within the EU	Licences to export cultural goods/objects from Ireland to destinations within the EU are issued by the relevant National Cultural Institution and/or the Department of Arts, Heritage and the Gaeltacht, depending on the nature of the cultural object, document, painting etc involved.	<i>Relevant link:</i> Department of Arts, Heritage and the Gaeltacht Website - Cultural Goods: Protection	Application forms for licences to export from Ireland to destinations within the EU are available from the relevant National Cultural Institution or directly from the Department of Arts, Heritage and the Gaeltacht (Cultural Institutions Unit) (Please click on link across to get specific email address for the type of cultural object involved)
Licences to export cultural goods/objects from Ireland to destinations outside the EU	The Department for Arts, Heritage and the Gaeltacht is the competent authority for the issue of licences to export cultural goods / objects to destinations outside the EU. It issues such licences after procuring appropriate professional/technical advice from the relevant National Cultural Institution. All applications for such licences are considered, having regard to the provision of Commission Implementing Regulation (EU) No 1081/2012 which lays down provisions for the implementation of Council Regulation (EC) No 116/2009 on the export of cultural goods/objects.	<i>Relevant link:</i> Department of Arts, Heritage and the Gaeltacht Website - Cultural Goods: Protection	Application forms for licences to export cultural goods / objects from Ireland to outside the EU are available from the Department of Arts, Heritage and the Gaeltacht (Cultural Institutions Unit) Email: Noreen.delacy@ahg.gov.ie Or Angela.byrne@ahg.gov.ie
Licensing of discharges to sewers (Section 16 license)	To control the discharge of effluents to sewers	Relevant Link	Irish Water Colvill House, 24-26 Talbot Street, Dublin 1 Contact details
Licensing of trade and sewage effluents (Section 4 license)	To control the discharge of trade effluents to waters	Relevant Link	Water/Environment section of the Relevant Local Authority
Limited Felling Licence	To authorise the felling of a tree under the Forestry Act, 1946.	www.agriculture.gov.ie >forests-service >tree-felling	Felling Section/ Forest Service, Department of Agriculture, Food and the Marine, Johnstown Castle, Wexford (From outside Ireland) Tel: +353 53 9160200 General contact details
Lottery Licence	To hold a lottery	Lottery Licence	Courts Contact form
LPG safety licence	Safety licence in respect of LPG	<i>Information can be obtained online from</i> Commission for Energy Regulation	Commission for Energy Regulation Email: info@cer.ie (From outside Ireland) Tel: +353 1 4000800